

WYOMISSING AREA SCHOOL DISTRICT 2021-6090

Minutes October 11, 2021

Immediately following the Committee of the Whole meeting, the Business meeting of the Board of School Directors, convened in the Community Board Room at 6:46 p.m. with Mrs. Maria Ziolkowski, Board President, presiding.

CALL TO ORDER Mrs. Ziolkowski asked if anyone would be recording the meeting. Mr. Arnst indicated he would be recording the meeting.

Board Members Present: Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger, Mr. Redner, Mrs. Taylor, and Mrs. Ziolkowski

Board Members Absent: Mrs. Waxler.

Administrative Staff Present: Mr. Scoboria, Mr. Boyer, Mr. Arnst, Mr. Cafoncelli.

Attendees: Alex Gabryluk, Technology Support
An audience sign-in sheet is included as part of these official minutes.

PUBLIC COMMENT None.

SUPERINTENDENT'S REPORT Mr. Scoboria

**A. FINANCE/
FACILITIES** Upon a motion by Mrs. McAvoy and second by Mr. Redner the following Finance and Facilities Items were approved:

During Discussion Mrs. Taylor questioned the amount of change orders and asked is that typical in a project of this size? Mr. Scoboria said yes, this is typical, there are contingency funds built in. He said the architect has explained that most issues are uncovered early in the process, so there are more change orders in the beginning. Mr. Cafoncelli developed a summary chart of change orders to follow the percentages.

1. Approve change order #2 for Karl Environmental Group in the amount of \$1,500 at WHEC to remove a window that contains asbestos.
2. Approve change order #1 for Karl Environmental Group, in the amount of \$10,275 at the JSBS to remove flooring/pipe insulation that contained asbestos.
3. Approve change order #1 for North Bay Mechanical, in the amount of \$5,133 at the JSBS for HVAC repairs. Trane will be reimbursing the District for this amount.
4. Approve change order #2 for North Bay Mechanical, in the amount of \$2,309 at the JSBS for HVAC repairs. Trane will be

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reimbursing the District for this amount.

5. Approve change order #1 for NCI Construction, in the amount of \$4,672 at WREC for modifications of the security vestibule in the main office.
6. Approve Independent Contractor Agreement with Jodi Maryniak, MA, CCC-SLP for speech therapy services during the 2021-22 school year at a rate of \$65/hr. effective August 9, 2021. Background information: Ms. Maryniak's hourly rate is the same as 2020-21.
7. Approve the following WAEF donation:
 - a. \$562 – Biology Models and Manipulatives.
8. Approve Settlement Agreement and Release for student ID#204277.
9. Approve expulsion of secondary student ID#204854 effective September 22, 2021.

Yeas: Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger, Mr. Redner, Mrs. Taylor, and Mrs. Ziolkowski.

Absent: Mrs. Waxler.

Nays: None. Motion carried.

**C. PERSONNEL/
POLICY**

Upon a motion by Mr. Pottieger, and second by Mrs. Taylor the following Personnel and Policy items were approved and ratified:

During Discussion Mrs. McAvoy questioned the hiring of a long-term sub asking are they hired at the rate of the existing teacher? Mr. Boyer confirmed yes, they were.

1. REQUEST APPROVAL OF THE LEAVE OF ABSENCES PER ATTACHED.
2. APPOINTMENTS
 - a. Professional Staff
 - 1) **Zachary Swanger**, Long-term Substitute Teacher, JSHS, B/Step 1, \$50,000, pro-rated to a ratified effective date of October 11, 2021. *Background Information: Mr. Swanger received his Bachelor of Arts in Mathematics and Secondary Education from Bloomsburg University. He was*

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previously employed by Cocalico School District and ELCO School District. This position is being filled due to leave of absences.

- 2) **Sara Vaccaro**, Part-time (.25) Music Teacher, WHEC, M/9, \$17,369.75, pro-rated to an effective date of October 12, 2021.

Background Information: Ms. Vaccaro received her Bachelor of Science in Music Education from West Chester University and her Master of Music Therapy from Immaculata College. She is also employed by Brandywine Heights School District. This position is being filled due to a resignation.

b. Hourly Support Staff

- 1) **Emily Graciano**, Instructional Aide, WREC, 5 ½ hours/day at a wage rate of \$11.70/hour, effective pending completion of pre-employment paperwork.
Background Information: This position is being filled due to an internal transfer.

c. Salaried Support Staff

- 1) **Abigail Briscoe**, Business Office Secretary, District Office, 37 hours/week at a pro-rated salary of \$33,000, effective pending completion of pre-employment paperwork.
Background Information: This position is being filled due to a resignation.

3. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

Request approval for the following professional staff to provide training and receive compensation at the WAEA work outside contract hourly rate per below:

- 1) **October 20 and 28, 2021 – Safety Care Training (7 hours/day for a total of 14 hours)**
 - a) **Christine Beidler**
 - b) **Kristin McLaughlin**
- 2) **October 11, 2021 – CPR/First Aid Training (4 hours/day)**
 - a) **Amy Kern**
- 3) **November 22, 2021 – CPR/First Aid Training (4 hours/day)**
 - a) **Amy Kern**

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4. TRAINING WORK HOURS

a. Professional Staff

Request approval for the following teachers to complete required training and receive compensation at the WAEA work outside contract hourly rate per below:

1) **October 20 and 28, 2021 – Safety Care Training (6 hours/day for a total of 12 hours)**

- a. Dustin Caruso
- b. Molly Cheslock
- c. Shauna Easteadt
- d. Kristin Holst
- e. Melissa Kramer
- f. Jodi Reardon

b. Hourly Support Staff

Request approval for the following support staff to complete required training and receive compensation at their approved hourly wage rate per below:

1) **October 20 and 28, 2021 – Safety Care Training (6 hours/day for a total of 12 hours)**

- a. Kaitlin Erb
- b. Meghan Flanagan-Filoon
- c. Reanna Martin-Watkins

2) **October 11, 2021 – CPR/First Aid Training (3 hours/day)**

- a. Meghan Flanagan-Filoon
- b. Amanda Mohn-Wolfe
- c. Schenley Slabonik

3) **November 22, 2021 – CPR/First Aid Training (3 hours/day)**

- a. Kathleen Hipszer
- b. Reanna Martin-Watkins
- c. Holly Miller
- d. Marie Minnich

5. TEACHER MENTORS

Request approval of the following Teacher Mentors for the 2021-22 school year per assignment below:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Dawn Main	Sara Vaccaro	Music Teacher	\$402.00*
Meghan Smith	Zachary Swanger	Long-term Sub.	\$160.00**

*This stipend reflects an effective date of October 12, 2021.

**This stipend amount reflects the 12-week math assignment.

6. POSITION/HOURS CHANGE

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- a. Hourly Support Staff
Request ratification to change the Cafeteria/Recess Aide, 2 hours/day at WREC to a Cafeteria/Recess Aide, 3 hours/day at WHEC, effective September 24, 2021.
Background Information: The position at WREC has been moved to WHEC to meet the needs of the 2021-22 WASD Health & Safety Plan.

7. SUBSTITUTES

- a. Support Staff (deletions)
 - 1) **Adriana Crawley**, Food Service Worker
 - 2) **Susan Mitcheltree**, Food Service Worker & Aide
 - 3) **Athena Elzer**, Aide & Secretary

Yeas: Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger, Mr. Redner, Mrs. Taylor, Mrs. Ziolkowski, and Mrs. Harenza.

Absent: Mrs. Waxler.

Nays: None. Motion carried.

OLD BUSINESS

Mrs. Ziolkowski discussed Strategic Planning and the recommendation for next steps from Kathy Swope. She would like to move forward to setup another meeting with Kathy and go over the priorities that were established. The Board mutually agreed to move forward with next steps as recommended by Mrs. Swope.

Mrs. Taylor asked when could we expect to discuss volunteers in the building? Mr. Scoboria said there was some discussion occurring and he will obtain more information and provide an update to the Board.

NEW BUSINESS

Mrs. McAvoy would like to look at committee structure and how the committee of the whole is structured; to review and express what is working and what isn't. She is not sure when, but would like a discussion to occur.

Mrs. Harenza questioned possibility of facilitating sessions with Kathy Swope. Mrs. Ziolkowski said if group is interested this is something they could pursue. Mrs. Harenza suggested Board members should identify their wants and needs. Mrs. Harenza asked administration to review the structure of other boards in the County. Mrs. Taylor commented on her findings when she investigated this in 2017 and Mr. Scoboria discussed the typical types of monthly meetings. The Board decided the topic would be discussed with Kathy Swope.

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Mrs. Phillips asked for follow up on the Tower Heath meeting regarding significance of later start time for students. Mr. Scoboria said that item will be covered at the next committee meeting in November. Dr. Woodard, Dr. Jones and Mr. Scoboria have recommendations and explorations to share.

Mrs. Harenza reminded everyone about the PSBA Leadership conference coming up week of the 25th.

**RIGHT TO KNOW
REQUEST**

None.

**UPDATES FROM
ORGANIZATIONS**

None.

ADJOURNMENT

A motion was made by Mrs. Taylor second by Mrs. Phillips, to adjourn at 7:12 p.m.

Board Secretary